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www.gag.org

EXECUTIVE DIRECTOR

Summary: JDG Associates has been engaged by the New York City-based Graphic Artists Guild to conduct a search for a new Executive Director. Founded in 1967, the Guild is a national union of illustrators, designers, web creators, production artists, surface designers and other creatives, established to promote and protect the economic interests of its members, improve conditions for all creators of graphic art and raise standards for the entire industry. The organization provides peers the opportunity to network in a non-competitive environment and, where appropriate, to take collective action on issues of concern. With thirteen chapters extending from Boston to Southern California, it provides members an opportunity to share information on business practices, employment opportunities, clients, vendors and technology. The Executive Director reports to the Board of Directors and supervises a budget of \$1.2 million with a staff of nine. For further information, please visit the Guild's website at <www.gag.org>.

Principal Responsibilities:

- Provides regular reports to the Board of Directors on the conditions of the Guild and its Chapters, conducts research, and monitors industry activity that would affect the interest of the Guild and its members.
- Executes all decisions, contracts and commitments authorized by the Board of Directors and Executive Committee, promoting a highly ethical culture consistent with that promoted by the Guild within the industry.
- Recruits, hires and trains staff in such a way to create a culture consistent with prompt, effective and courteous services to members in an open and sharing office environment.
- Maintains positive working relationship with the UAW. Also develops and maintains positive relationships with other associations, industry, government, public service organizations and vendors to advance the objectives of the Guild and the interests of Guild members.
- Requirements: Bachelor degree required, related field preferred. Excellent oral and written communication skills. Track record in management of comparable group, as well as previous success in working with a board of directors or similar body. Budget development and financial management experience very important. Union, non-profit or association background strongly preferred. The Guild is an equal opportunity employer with a strong democratic and egalitarian tradition.

Please send all resumes and inquiries to:

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